

Minutes – Closed Session

Proofed by Gerald Smith: November 6, 2019

Board of Directors Meeting
Property Records Industry Association
11 a.m., ET, Wednesday, October 16, 2019
Via Conference Call

Present for the call:

Larry	Burtness	President	Yes
Jerry	Lewallen	Vice President	Yes
Annette	Hill	Treasurer	Yes
Gerald	Smith	Secretary	Yes
Joyce	Mascena	At-large Director	Yes
Sharon	Martin	Director - Government	Yes
Diane	Swoboda Peterson	Director - Government	Yes
Chris	Walker	Director - Government	No
Elizabeth	Blosser	Director - Business	Yes
Dan	Shmukler	Director - Business	Yes
Jana	Miyasaki	Director - Business	Yes
Penny	Reed	Director - Business	Yes
Brian	Ernissee	At-large Director	Yes
Mark	Ladd	Immediate Past President	Yes
Charlie	Epperson	Advisory Council	No
Carol	Foglesong	Advisory Council	Yes
Steve	McDonald	Advisory Council	Yes
Marc	Aronson	Advisory Council	No
Kelly	Romeo	Advisory Council	Yes
Brent	Blankenship	Education	No
Dan	Crank	Education	No
Liz	Kelly	Membership	No
John	Murphy	Membership	No
David	Rooney	Standards/Practices	No
Nakia	McFarland	Standards/Practices	Yes
Kyle	Quackenbush	Governance	Yes
Ryan	Crowley	Governance	No
Christi	Adams	Communications	Yes
Michael	Miller	Communications	No
Carolyn	Ableman	PRIA Local Coordinator	Yes

Stevie	Kernick	Chief Staff Officer	Yes
Mallory	Robinson	Administrative Support	

Call to Order

President Larry Burtness called the meeting to order at 11:04 a.m., ET, welcomed everyone to the October board meeting.

Approval of the Consent Agenda

Burtness noted that the minutes from the September 18, 2019, board meeting and the September 30 financial reports were included in the Consent Agenda.

On a motion Sharon Martin and a second by Jana Miyasaki, the board approved the Consent Agenda as distributed, with exception of the September Management Report.

Old Business

2019-20 Board Liaisons

Burtness reported that all board liaison positions have now been assigned. Board members serve as liaisons and assist the PRIA standing committees throughout the year. They are as follows:

Education Committee	Governance Committee	Membership Committee	Standards & Best Practices Committee	Communications Committee
Board Liaisons: Joyce Mascena, Town of Glastonbury, CT; Dan Shmukler, Harris Recording Solutions	Board Liaison: Penny Reed, Wells Fargo	Board Liaisons: Diane Swoboda Peterson, Woodbury Co., IA; Brian Ernissee, Nationwide Title Clearing	Board Liaisons: Chris Walker, Jackson Co., OR; Jana Miyasaki, CSC	Board Liaisons: Sharon Martin, Washington Co., WI; Elizabeth Blosser, ALTA

Committee and Work Project Co-chairs

Each of the five committees now has both a government and business co-chair.

Education Committee	Governance Committee	Membership Committee	Standards & Best Practices Committee	Communications Committee
Dan Crank, Butler Co., OH, government co- chair	Kyle Quackenbush, Orange Co., FL, government co- chair	John Murphy, Dubuque Co., IA, government co- chair	David Rooney, Orange Co., FL, government co- chair	Michael Miller, Charleston Co., SC, government co- chair
Brent Blankenship, Granicus, business co-chair	Ryan Crowley, Pioneer Technology Group, business co- chair	Liz Kelly, Ernst Publishing, business co-chair	Nakia McFarland, Kofile, business co-chair	Christie Adams, eRecording Partners Network, business co-chair

Two new work projects were approved during the September 18 board meeting. For the Ransomware project, the co-chairs are Brandon Krause, Bay Co., MI (government) and Jim Harper, Kofile (business). There has been an initial planning call and the full work group has a meeting scheduled for Friday, October 18.

The Redaction project has a government co-chair, Stacy Morningstar, Broward Co., FL. Burtness expects to appoint the business co-chair this week.

Bylaws Committee Recommendations

Burtness explained that the bylaws generally are reviewed every other year. The Bylaws Committee began meeting in late 2018 to conduct that review and determine if changes should be recommended. The board approved the changes proposed by the Bylaws Committee and those changes were posted for review by the membership for 30-day period (as dictated by the bylaws). The Iowa County Recorders Association (ICRA) submitted comments.

On a motion by Brian Ernissee and a second by Joyce Mascena, the board approved posting the board binder to the members' only side of the website.

On a motion by Mascena and a second by Martin, the board approved the recommendations from the Bylaws Committee and decision to share those recommendations with ICRA and Phil Dunshee.

Annual Conference Evaluations

A copy of the Annual Conference evaluations was included in the board binder for informational purposes.

New Business

Legal Assistance for Board

Kernick reported that she had spoken to Zach Zaharek on another matter and he said that his boss has decided that he should maintain his affiliation with PRIA. The board will continue to reach out to Zaharek for legal opinions in the event they are needed.

Board Planning – April 15-16, 2020

Kernick explained that the officers had discussed the possibility of holding the April Board Strategic Planning in St. Louis.

No objections were noted so Kernick will begin a site search.

Financial Oversight Committee

The committee met on September 26 to consider PRIA's current investment of reserve funds and define recommendations moving forward. No action is needed until the committee brings a recommendation to the board.

Board Deliverables

Kernick said there were no outstanding deliverables needing immediate attention.

Next Meeting

The next meeting of the Board of Directors will be at 11 a.m., ET, Wednesday, November 20.

Adjournment

The meeting adjourned at 12:10 p.m., ET.

Larry Burtness, president

Stevie Kernick, recording secretary