

## Minutes

Proofed by Annette Hill: October 2, 2018

Board of Directors Meeting  
Property Records Industry Association  
11 a.m., ET, Wednesday, September 19, 2018  
Via Conference Call

Present for the call:

Larry	Burtness	President	Yes
Jerry	Lewallen	Vice President	Yes
Annette	Hill	Secretary	Yes
Zachary	Zaharek	Treasurer	Yes
Joyce	Mascena	At-large Director	Yes
Cathy	Recker	Director - Government	No
Diane	Swoboda Peterson	Director – Government	Yes
Chris	Walker	Director - Government	Yes
Elizabeth	Blosser	Director – Business	Yes
Charlie	Epperson	Director – Business	No
Jana	Miyasaki	Director – Business	Yes
Penny	Reed	Director - Business	No
Mark	Ladd	At-large Director	Yes
Richard	Bramhall	Advisory Council	No
Carol	Foglesong	Advisory Council	Yes
Steve	McDonald	Advisory Council	No
Marc	Aronson	Advisory Council	Yes
Dan	Shmukler	Education	Yes
Liz	Kelly	Membership	No
John	Murphy	Membership	No
Gerald	Smith	Standards/Practices	No
Nakia	McFarland	Standards/Practices	No
Tim	Nanney	Governance	No
Ryan	Crowley	Governance	No
Carolyn	Ableman	PREP Coordinator	Yes
Stevie	Kernick	Chief Staff Officer	No
Mallory	Robinson	Administrative Support	Yes

## Call To Order

President Larry Burtness called the meeting to order at 11:04 a.m., ET, and declared a quorum present.

## Approval of the Consent Agenda

***On a motion by Joyce Mascena and a second by Chris Walker, the board approved the consent agenda as distributed.***

## Old Business

### eRecording Models Work Project

Mark Ladd announced that a government co-chair has been recruited for this project, Justin Roebuck, Ottawa County, MI. Stevie Kernick will send a “call for volunteers” to recruit work project members.

### Preservation of Electronic Records Paper

Foglesong reported that a final clean document of the Preservation of Electronic Records paper was included in the board binder. The work group is seeking approval for a 30-day comment period.

***On a motion by Mascena and a second by Annette Hill, the board approved posting the Preservation of Electronic records paper for a 30-day comment period.***

### LRMS Best Practices

Burtness reported that the 30-day comment period on the LRMS Best Practices paper ended on August 28. Three people submitted feedback. A call is scheduled for Thursday, September 26, 2018, to discuss the changes.

The paper should come back to the to board for approval to publish at the October board meeting depending on the results of next week’s review meeting.

### Hotel Contract – Pfister (August 2020)

Mallory Robinson reported that IMI has signed a contract, on behalf of PRIA, for the Pfister in Milwaukee, WI, August 17-20, 2020.

### Annual Conference 2018 Wrap-up

Robinson reviewed the Annual Conference report:

Final Attendance (\$63,335; budgeted; \$60,000):

- Government: 110
- Business: 86

First-time Attendees:

- 51

Sponsors (\$42,800; budgeted; \$38,000):

- Pennsylvania Association of Notaries – Monday Board of Directors Meeting
- CoreLogic – Monday Welcome Reception
- Thomson Reuters – Tuesday Breakfast-To-Go
- Simplifile – Tuesday First-timers Lunch

- eRecording Partners Network – Tuesday Afternoon Refreshment Break
- CSC – Tuesday Off-site Event at The Rooftop at the Providence G
- Calloway Title and Escrow and Ernst Publishing – Wednesday Breakfast
- Tyler Technologies and ProWest – Wednesday Morning Refreshment Break
- Harris Recording Solutions and Notarize Inc. – Wednesday Afternoon Refreshment Break
- MERS – Tuesday Evening Reception
- CSI and Pioneer Technology Group – Thursday Breakfast
- Propy – Thursday Morning Refreshment Break
- hal Systems – On-time Prizes

Thank you notes via email sent to all sponsoring companies week of September 3.

Conference Evaluations:

- Distributed.
- Deadline early October.

Conference Presentations:

- PDF of all PPTs received are loaded to members-only side of the website.
- MP4 files (screen capture) anticipated the week of September 24.

Speaker/Panelists:

- Thank you notes sent via email to all presenters week of September 3.

Swoboda Peterson shared that she also sent thank you notes to ambassadors and first-timers.

Burtness thanked her for the work with the volunteers.

## **New Business**

### **Committee Chair Vacancy**

Burtness reported on the Education Committee Chair vacancy with the departure of Kim LeGate from Davidson Co., TN. He requested that recommendations be sent to him or Stevie Kernick.

### **Board Liaison Positions**

Burtness reported there are several board liaison positions open, as well. He requested that recommendations be sent to him or Kernick.

### **2019 Strategic Planning**

The board will review the location options. Antlers Resort may not be a viable option for April 2019. Updates will be provided to the board moving forward.

## **Deliverables**

Robinson reported that deliverables were provided for review in the board packet.

Carol Foglesong asked about replacing Nancy Sotomayor for the project to update the RJID numbers. Ladd reported that he is working on updates to those numbers for Simplifile.

Foglesong reported that most all members of original work group that generated the original RJID numbers have retired. Jerry Lewallen reported that he would be able to make the updates for ePN. Jana Miyasaki reported that she would provide updates for CSC.

Burtness will reach out to Sotomayor to see if she is available to be involved in the project. Ladd, Lewallen and Miyasaki are going to work together to determine jurisdictions that have more than one RJID number.

**Adjournment**

*On a motion by Mascena and a second by Ladd, the meeting adjourned at 11:28 a.m., ET.*

Larry Burtness, president

Mallory Robinson, recording secretary